

# MEETING MINUTES

## ALLENSPARK WATER & SANITATION DISTRICT

### Regular Board Meeting

*February-May 2024 – Temporarily changed to second Friday of the month*

### Community Room of Allenspark Fire Station

**April 12, 2024, 6:30 PM**

*Mission: To serve our customers with clean, safe, reliable water, in a fiscally and environmentally responsible manner.*

**Board Members in attendance:** Vice President Rick Sullivan, Secretary/Treasurer Susan Lewkow (virtually), Mike Bushue, and Robbie Vinson (virtually)

**Board Members Not in attendance:** President Ron Holan

**Department Personnel:** Superintendent Barry Mauerman, Operators Adam Hans and Trey Barresi, and Executive Secretary Jen Cook

**Meeting Attendees:** NONE

**CALL TO ORDER:** The meeting was called to order at 6:30 PM. (Technical delays)

A MOTION to approve the March Minutes was made by Susan. Mike seconded and the motion was approved by unanimous vote.

A MOTION to approve the February Financials was made by Susan. Mike seconded and the motion was approved by unanimous vote.

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### 1) Operations Update

- a. Broken Filter Pipes at CS Had to be Replaced – Housing has been replaced/fixed and is working normally again.
- b. Snow Removal – Over the last big snowstorm, Barry, Adam and Trey had to snowshoe up to the plant until the snow melted enough to allow Barry to clear the road with his tractor. Barry proposed that the District purchase a heavy-duty snow blower.
- c. Ultrafilters: Chemical Clean Needed, Scheduled for 1<sup>st</sup> Week of May – Annual runoff has started, and the filters are clogging quickly because they need to get a chemical cleaning. Service is scheduled for the first week in May, and the cost will be ~\$2,500.
- d. Tank Inspection: Tentatively Scheduled for May – Originally scheduled for April, but it got pushed back to May because of the snow.

2) Sanitary Survey Responses (Letter Response Sent 3/1/24)

- a. Backflow Assembly: The assembly is ready to be installed.
- b. Discharge Permit: Barry Initial Email Communication to CDPHE. Need to Investigate Discharge Pond Construction When Weather Permits. Call Scheduled with CDPHE After Vacation

3) **Meter Reading System** – We are still waiting on parts of our order to become available.

4) **Financial Forecast Discussion** – For the public meeting in June, the initial rate increase will be based on what we need for 2024/2025.

OTHER BUSINESS

Meadow Mountain Water Supply was approved for a \$2.5M grant. Part of their plan includes installing a connector pipe between their plant and ours, to allow for future connection with AWSD.

Maintenance & Testing Schedule

- Consumer Confidence Report Complete – CCRs have been sent by mail to all District customers
  
- Cross Connection Control Report Complete

A MOTION to adjourn the meeting was made by Mike. Susan seconded and the meeting adjourned at 8:36 P.M.

Respectfully submitted,

Jennifer Cook